

ROLL CALL:

- President Shasta Blackford
- Vice President Colton Medley
- Council members Zach Pavlicek, Daniel Binek, Mike Strong

NEW BUSINESS:

REVIEW OF CONDITIONAL USE PERMIT

Council reviewed a conditional use permit application requesting approval for an additional 10 chickens and two goats on property owned by P. Bailey 403 1st St W. Council discussed that the adjoining property already has an approved conditional use permit allowing the maximum number of animals previously authorized by Council.

Council also discussed requiring properties to comply with all City ordinances before a conditional use permit may be approved and addressing applications involving adjoining or contiguous properties.

MOTION:

Pavlicek moved to deny the conditional use permit. Binek 2nd. Roll Call Vote: Strong, Binek, Pavlicek, Medley—Ayes. M/C.

CITY LOADER — APPROVE A COMPLETE INSPECTION

Council discussed the possibility of trading the City’s motor grader for another loader. Caterpillar inspected the motor grader and will provide trade-in figures and pricing for available loaders before the next regular meeting.

Council also discussed smaller loader options, using existing skid-steer attachments, snow-removal equipment for sidewalks, and the need to complete maintenance on the City’s current loader before winter.

MOTION:

Pavlicek moved to approve a complete inspection and maintenance service for the City loader at a cost not to exceed \$900.00. Medley 2nd. All Ayes. M/C.

CEMETERY PILLARS

Council discussed the recently completed cemetery entrance pillars and determined that the work was not completed satisfactorily. Concerns included loose materials, improper construction, cracking, damaged plaques, and the likelihood of continued deterioration.

Council discussed hiring ENG Curbing to completely redo the pillars using a design and materials that better coordinate with City Hall. Medley Welding will fabricate replacement plaques at the cost of materials.

MOTION:

Strong moved to authorize ENG Curbing to completely redo the cemetery entrance pillars and Medley Welding to fabricate replacement plaques. Pavlicek 2nd. Roll Call Vote: Strong, Binek, Pavlicek—Ayes; Medley—Abstained. M/C.

MOUNTAIN PLAINS LLC CEMETERY SURVEY

Council reviewed the expanded scope of work from Mountain Plains, LLC. Additional work is required to revise and recreate cemetery plats, reconcile prior survey information, locate missing grave markers, and prepare accurate records for the City's cemetery management system.

The City located unrecorded plats from 2011 that may be missing approximately 250 missing grave markers. Council discussed keeping the additional survey and platting costs separate from the City's existing monthly payment plan so the expanded work can be clearly tracked.

MOTION:

Medley moved to approve paying the additional cemetery survey and platting costs separately from the existing monthly payment agreement with Mountain Plains, LLC. Strong 2nd. Roll Call Vote: Strong, Binek, Pavlicek, Medley—Ayes. M/C.

PARCEL 11-8448-000 ABSTRACT

Council discussed the City-owned parcel located between City Hall and the Civic Center. A resident has claimed an ownership interest in the parcel; however, the Dunn County property and tax records currently identify the City as the owner. The City Attorney recommended obtaining an abstract to determine whether any prior ownership transfer or interest exists.

MOTION:

Pavlicek moved to approve obtaining an abstract for the City-owned parcel located between City Hall and the Civic Center at a cost of \$1,250.00. Binek 2nd. Roll Call Vote: Strong, Binek, Pavlicek, Medley—Ayes. M/C.

CIVIC CENTER TOUR AND POTENTIAL PURCHASE

Council temporarily recessed the meeting to tour the Civic Center and view the property in person. Following the tour, Council reconvened the meeting and continued discussion regarding the potential purchase and future use of the property. Potential uses discussed included community events, dances, movie nights, youth activities, office or daycare space, a commercial kitchen, short-term lodging, employee housing, and other community programs.

Council discussed completing the project in phases and utilizing available grant and financing programs. Before considering an offer, Council agreed that additional professional information is needed regarding the building's structural condition, occupancy limitations, potential renovation costs, appraisal, and long-term use. The City will first determine whether a current appraisal is available.

MOTION:

Pavlicek moved to authorize the City to obtain quotes from multiple engineering firms for a structural inspection of the Civic Center, preferably from firms that also provide architectural services. Binek 2nd. Roll Call Vote: Strong, Binek, Pavlicek, Medley—Ayes. M/C.

No offer to purchase the Civic Center was authorized at this meeting.

MOTION TO ADJOURN:

Pavlicek moved to adjourn the meeting. Binek 2nd. Roll Call Vote: Strong, Binek, Pavlicek, Medley—Ayes. M/C.

These minutes may be published subject to the governing board bodies review and revision.

Next meeting will be held on October 8, 2026 at 6 PM.



Shasta Blackford
Mayor



Kayden Pavlicek
City Auditor

NOT APPROVED