City of Dunn Center

Open Records Request

3 Main St W, Dunn Center, ND 58626
701-548-8130 | office@cityofdunncenter.com

Date: _____

Name: _____

Email or mailing address for delivery or follow-up:

_____

Phone: _____

Records requested

Describe the records, including dates or other details that will help locate them.

_____

_____

_____

_____

Preferred access

☐ Electronic copies ☐ Paper copies

Fees

First hour of staff time: free. Additional staff time: $25 per hour. Paper copies: $0.25 per page. The City will provide a cost estimate before processing any request involving fees.

For City use

Date received: _____ Received by: _____

Estimated cost: $_____ Date completed: _____