

# City of Dunn Center



## **REGULAR MEETING MINUTES** **DUNN CENTER CITY COUNCIL**



Date  
April 9, 2026



Time  
6:00 PM



Location  
3 Main Street W Dunn Center, ND 58626

### **ROLL CALL:**

- President Shasta Blackford
- Vice President Colton Medley
- Council members Zach Pavlicek, Daniel Binek, Mike Strong

### **PUBLIC COMMENTS:**

- None

### **MOTIONS:**

- Binek moved to modify the agenda to include truck signage discussion and approve the agenda. Strong 2nd. M/C.
- Medley moved to approve the March regular and special meeting minutes. Pavlicek 2nd. M/C.
- Binek moved to approve the March financial reports. Pavlicek 2nd. M/C.
- Binek moved to approve the March bills. Medley 2nd. Roll Call Vote: Medley, Pavlicek, Binek, Strong— Ayes. M/C.

### **OLD BUSINESS:**

#### **2ND READING-ORDINANCE NO. 2026-10 ESTABLISHING REGULATIONS OF CITY CEMETERY**

#### **MOTION:**

- Binek moved to approve second reading of Ordinance 2026-10 establishing cemetery regulations. Pavlicek 2nd. Roll Call Vote: Medley, Pavlicek, Binek, Strong— Ayes. M/C.

### **NEW BUSINESS:**

#### **LAKE ILO PARK CLEAN UP LUNCH DISCUSSION**

- City will provide lunch and participate in cleanup event on May 16th.

#### **MOTION:**

- Pavlicek moved for the City to supply lunch and attend the Lake Ilo cleanup on May 16. Binek 2nd. Roll Call Vote: Medley, Pavlicek, Binek, Strong— Ayes. M/C.

#### **RESOLUTION 2026-14 RESIDENT COMPLAINT & ENFORCEMENT POLICY**

- Policy establishes formal complaint process and enforcement structure.

#### **MOTION:**

- Medley moved to approve Resolution 2026-14. Pavlicek 2nd. Roll Call Vote: Medley, Pavlicek, Binek, Strong— Ayes. M/C.

#### **CITY EQUIPMENT RATES**

- Discussion held regarding establishing rates for FEMA reimbursement and cost recovery.

#### **MOTION:**

- Medley moved to table city equipment rates until further information was gathered for accurate pricing. Pavlicek 2nd. M/C.

#### **CITY APARTMENT DRYER VENT REPAIRS**

- Discussion held regarding improper venting and repair options.

#### **MOTION:**

- Strong moved to table dryer vent repairs until further inspection. Medley 2nd. M/C.



*1ST READING ORDINANCE 2026-16 – CAMPERS, RECREATIONAL VEHICLES, AND ENFORCEMENT SECTION 9.2006 AMENDMENT*

- Discussion held regarding clarification of camper parking and usage.

**MOTION:**

- Pavlicek moved to table until further information is provided by NDIRF. Binek 2nd. M/C.

*WATER BILL WRITE-OFF REQUEST (BANYON SYSTEM CLEANUP)*

- Significant historical billing discrepancies identified; recommended cleanup.

**MOTION:**

- Medley moved moved to write off past due water accounts per attached Banyon report due to statute of limitations and unreliable data. Pavlicek 2nd. Roll Call Vote: Medley, Pavlicek, Binek, Strong— Ayes. M/C.

*CITY HALL OUTSIDE REPAIRS*

- Discussion held on repairs and improvements to flagpole area and north side of shop.

**MOTION:**

- Pavlicek moved to seek bids for repairs to the flagpole area and north side of the city shop. Medley 2<sup>nd</sup>. M/C.

*TRUCK SIGNAGE*

- Discussion only; no formal motion made.

**ENGINEER REPORT:**

- None

**MAINTENANCE REPORT:**

- Materials were supplied for installation of missing water meters; one trailer identified without a meter and must have one installed prior to service.
- Valves on new roads were checked, with two requiring attention.
- Propane tank relocated
- 21 cats removed
- Snow fence installation approximately one-third complete
- Containment ponds scheduled for drainage pending sample results
- Council approved purchase of a mower lift for safety and moving forward with side-by-side repairs (~\$1,000 in parts).
- Lift station pump #1 is running at high amperage; further evaluation needed, with quotes requested for grinder pumps versus strainer baskets.
- Ongoing issues include garbage containment at the trailer park and ConocoPhillips property, with temporary fencing installed.
- WSI grant opportunity for sewer equipment discussed.

**MOTION TO ADJOURN:**

- Colton motioned to adjourn April 9, 2026, regular council meeting. Pavlicek 2nd. All Ayes. M/C.

Next meeting will be held on May 14, 2026 at 6 PM.

These minutes may be published subject to the governing board bodies review and revision.



**BILLS:**

- Salaries: \$16,959.39

<b>VENDOR</b>	<b>TOTAL</b>
Google Voice	\$4.75
ND Dept. of Transportation	\$10.00
SW District Health Unit	\$30.00
Napa Auto Parts	\$75.97
Lexis Nexis Matthew Bender	\$79.93
Advanced Business Methods	\$115.67
Bobcat of Dickinson	\$143.69
Farra Meeker	\$250.00
<u>Rudys Lock &amp; Key</u>	\$258.00
Menards	\$298.42
Bosch Lumber	\$307.44
Consolidated	\$348.32
Investment American Funds	\$399.28
Column Software	\$475.67
Benz Oil, Inc.	\$723.32
Western Choice Cooperative	\$770.25
Ferguson Water Works #2516	\$1,060.40
Amazon Business Acct	\$1,182.88
Martin Rios	\$1,342.00
ND WSI	\$1,527.65
<u>Mackoff Kellogg Law Firm</u>	\$1,771.36
MDU	\$2,104.91
MGM Rural Sanitation, LLC	\$3,114.62
SW Water Authority	\$3,301.06
<u>Bravera Bank Credit Card</u>	\$3,784.74
BCBS	\$5,129.32
AH Inc	\$7,366.99
American Concrete Repair LLC	\$16,419.73
Western Heating & Air LLC	\$24,925.50
ND Construction LLC	\$41,466.02
<b>TOTAL</b>	<b>\$118,787.89</b>

**Total Accounts Payable: \$118,787.89**

APPROVED BY:

DRAFTED BY:

Shasta Blackford  
Mayor

Kayden Pavlicek  
City Auditor