



City of Dunn Center



UTILITY SERVICE APPLICATION & CONNECTION AGREEMENT

APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____

Email Address: _____

PROPERTY INFORMATION

Owner

Tenant

Property Owner (if renting): _____

Service Address: _____

Number of Occupants: _____

CONNECTION DEPOSIT

A **\$50.00 Utility Connection Deposit** is required prior to service being established.

Deposit Paid – \$50.00

Date Paid: _____

Receipt #: _____

The deposit may be applied toward any outstanding balance at the time service is disconnected. Remaining funds, if any, will be refunded to the customer.

BILLING PROCEDURES

Please review the City's utility billing procedures below:



Billing Cycle

- Utility bills are generated monthly and mailed to address on file.
- The billing period runs from the 5th day of the month through the 5th day of the following month.
- Bills are due on the last business day of each month.

Late Fees

- A \$5.00 late fee will be added to accounts with unpaid balances beginning on the 1st day of the following month.

Delinquent Accounts & Service Disconnection

Accounts that remain unpaid may be subject to:

1. Reminder notices
2. Delinquency notices
3. Final shut-off notices
4. Disconnection of utility service

A reconnect fee may apply before service is restored.

PAYMENT OPTIONS

The City of Dunn Center accepts the following forms of payment:

- Cash
- Check
- Online Payment through Banyon (<https://www.banyonpay.com/dunnnd643>)

CUSTOMER RESPONSIBILITIES

The customer agrees to:

- Pay all utility charges by the due date.
- Notify the City of any changes in mailing address, phone number, or ownership/tenancy.



- Maintain accessibility to utility meters and related equipment.
- Notify the City when moving or requesting service termination.

Utility service remains the responsibility of the account holder until the City is notified in writing or by completing a service termination request.

AUTHORIZATION

I hereby apply for utility service with the City of Dunn Center and agree to abide by all ordinances, policies, rates, fees, and regulations adopted by the City now or in the future.

I certify that the information provided is true and correct.

Applicant Signature: _____

Printed Name: _____

Date: _____

ACKNOWLEDGEMENT OF BILLING POLICIES

I acknowledge that I have received and reviewed the City of Dunn Center Utility Billing Procedures and understand the due dates, late fees, payment methods, and delinquency process.

Applicant Initials: _____

Date: _____

