

Dunn Center City Council Meeting Monday August 11, 2025. Mayor Shasta Blackford called the meeting to order at 6 PM. The members present were Colton Medley, Daniel Binek, and Jeremiah Ewer. Also present were Chantel Morris, James Meeker, and Cory Ravnaas.

Colton Medley motioned to approve that Agenda with the addition of item D.) Party in the Park. Jeremiah Ewer 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.

Colton Medley motioned to approve the regular meeting minutes from July 10<sup>th</sup>, 2025, and both special meeting minutes from July 24<sup>th</sup>, 2025, and July 31<sup>st</sup>, 2025. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.

Daniel Binek motioned to approve the July Bills. Colton Medley 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.

Jeremiah Ewer motioned to approve the July Financial Reports. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.

No Old Business

New Business:

- A.) Shasta Blackford had presented the council with a quote and information on setting up a cemetery website for Dunn Center. The website would include who is has been laid to rest in Dunn Center Cemetery, how much a plot would cost and how to purchase, etc. Shasta coordinated with Killdeer in this to see what it cost them for set up of the website. She was quoted \$6,270 for the initial set up and a yearly charge of \$599. Colton Medley moved to approve the cemetery website, provided the cost does not exceed Killdeer's quote. If the price is higher, the council will revisit the discussion. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.
- B.) City Auditor Chantel Morris requested permission from the council to attend the North Dakota League of Cities Annual Conference. The conference will be held at the Bismarck Event Center from September 17<sup>th</sup>-19<sup>th</sup>, 2025. The registration fee is \$275, and the room charge is \$110. Jeremiah Ewer motioned to approve Chantel attending the North Dakota League of Cities Annual Conference. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.
- C.) City Maintenance James Meeker presented council with quotes to put a cedar fence around the generator that had been installed in the Dunn Center Park. After reviewing the different quotes given Daniel Binek motioned to approve the city use Atlas Construction to build the new fence around the generator in the Dunn Center Park. Colton Medley 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.

D.) Mayor Shasta Blackford asks the council to motion and approve a budget for the Party in the Park celebration on September 20<sup>th</sup>. Alan Pavlicek will host a film screening in the park, accompanied by Jaylynn Hicks, Miss Rodeo North Dakota, who will be available for autographs and to greet guests. Colton Medley motioned to set and approve a budget of \$1,000 for Party in the Park, scheduled for September 20<sup>th</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.

#### Engineer Report:

- 1.) Cory Ravnaas, City Engineer, went over various points about the MIP in progress in Dunn Center. He wanted to remind the council that the change order has been made and needs a signature, and he will send it to Mayor Shasta and the City Auditor. Cory explains that phase 1B and 2 of the MIP are complete. Cory told the council that the Stacey's used the Dukart's water supply and recommended waiving the Dukart's August water bill since they remain on a meter, not temporary water. Colton Medley motioned to waive Dukart's water bill while they are on temporary water. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek and Jeremiah Ewer Ayes. M/c.
- 2.) WINN Construction will be in Dunn Center to start laying curb and gutter after compaction test. BEK will be moving to west side of town to start at 3<sup>rd</sup> Ave jumping over to 2<sup>nd</sup> Ave and then to 1<sup>st</sup> Ave, and lastly Central Ave.

#### Maintenance Report:

- 1.) Maintenance employee James Meeker presented the council with his list of accomplished jobs/projects and a list of the jobs/projects unfinished/to be started. Some of these points included: pump track maintenance is finished and ready to use; lagoon fence finished; FAA Light for the water tower has been installed; the Dakota Pump inspection is done; water heater in the park bathrooms is installed and working; all generators are finished and set on a clock to test weekly; the auto dialer for the water tower is updated with the correct phone numbers (order of calls start with James Meeker, then to Cory Ravnaas, and finally Colton Medley).
- 2.) Colton Medley received a quote from AH Inc to install the ATS for the water tower.
  - Labor \$5960
  - Equipment \$2130
  - Materials \$5772
  - Total \$13862

Colton Medley motioned to approve the installation of ATS at the water tower by AH INC at a total of \$13,682. Jeremiah Ewer 2<sup>nd</sup>. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

- 2.) Federal Signal Corporation Alerting & Notification Systems needs a signed purchase order (quote #71725902) to set up an automated weekly test for the emergency alert system in town. Jeremiah Ewer motioned to approve quote #71725902 from Federal Signal corporation Alerting & Notification System for automated weekly tests to the emergency alert system in Dunn Center. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, Jeremiah Ewer Ayes. M/c.
- 3.) The installation of extra cameras at the water tower and pump house was quoted at around \$4200. Colton Medley asked Chantel Morris to get more information on the installation (how much will it increase cities monthly bill? Will the city need a separate account for new cameras, or will they be added to existing account? With there being no internet or WIFI at the pump house how will they install the cameras there? Etc.) Informational only. No motions made.
- 4.) James asked the council in a previous meeting whether new tires for the pay loader are necessary before winter. The council decided that new tires were not a necessity at this time and that the current ones are still in good working order.
- 5.) Colton Medley received a quote from AH INC for \$1,721.43 to remove old fans and install new inline fans and wire them to the switch in the mechanical room. Colton Medley motioned to accept the bid from AH INC to install new inline fans and wire to the switch in the mechanical room at the public bathrooms in the city park at the quoted price of \$1,721.43. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.
- 6.) Colton Medley asked Chantel Morris if she could coordinate with Killdeers head of maintenance for an example spreadsheet of their fire extinguisher inspections. Colton would like maintenance to have a more organized system for this specific job. Informational only. No motions made.

#### Public Comment:

- 1.) A new bill was passed on August 1<sup>st</sup> to add Public Comment to meeting agendas. Mayor Shasta Blackford announced this will be agenda item #3. Anyone wishing to speak on city matters must complete a Public Comment Card, allowing three minutes per speaker, with a total of 15 minutes for all speakers. Cards can be filled out online at [cityofdunncenter.com](http://cityofdunncenter.com) or at the meeting. Colton Medley motioned to approve the public comment card. Daniel Binek 2<sup>nd</sup>. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Meetings:

- 1.) The council agrees that the meetings attended have all been recorded properly and accurately.

Daniel Binek motioned to adjourn the meeting at 7:30 PM. Jeremiah Ewer 2<sup>nd</sup>. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Bills:

Salaries: \$17,354.80; General: Advanced Business Methods \$61.79; AC Concrete \$4,600.00; BEK Consulting LLC \$861,804.45; BCBS \$1,784.97; Bobcat of Dickinson \$2,081.96; Bosch Lumber \$1,712.63; Bravera CC \$4,679.67; Consolidated \$364.70; Ezra Barrows American Legion \$2,500.00; Farra Meeker \$500.00; Gooseneck Implement \$184.24; Hyalite Engineering \$77,017.45; In Control \$481.47; Industrial Chem Labs \$562.19; JE Builders \$11,033.33; Justabout's Services \$11,850.00; Mackoff Kellogg \$375.00; MDU \$1,401.36; Menards \$2,098.07; Microsoft 365 \$129.99; MGM Rural Sanitation \$3,031.98; ND One Call \$124.50; Prairie Auto Parts \$745.45; Prairie Implement \$904.44; PSN \$49.95; Quality Quick Print \$155.00; RJH & Assoc. \$975.00; SW Water Authority \$5,543.49; Swanston Equipment \$4,949.46; Total Control \$2,405.70; Western Choice \$1,562.79; Western Dakota Energy Assoc. \$4,000.00. Total: \$1,009,671.03

Auditor

Chantel Morris

Mayor

Shasta Blackford